



BALANCEVIEW
PROFESSIONAL ACCOUNTING
SOLUTIONS



COMPANY PORTFOLIO

Accounting, Taxation and Compliance Services

Accurate books, timely filings and clear financial reporting for small businesses, startups and professionals across India.

PRACTICE

Accounting & Taxation

BASED IN

Ahmedabad, Gujarat

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balanceview.in

A steady view of **your numbers**

BalanceView is a professional accounting practice offering bookkeeping, GST, income tax, TDS and business compliance support to businesses that want their records maintained properly and their filings completed on time.

We work as the accounts function for businesses that do not need, or do not yet need, a full in-house finance team. Transactions are recorded as they happen, accounts are reconciled on a regular cycle, and statutory returns are prepared from books that have already been checked rather than assembled at the deadline.

Every engagement begins with an understanding of how the business actually operates: how it invoices, what it purchases, where its records currently sit and which compliances apply to it. The accounting is then set up around that reality, so the reporting is useful to the owner and not only acceptable to the department.

WHAT WE STAND FOR

- **Accuracy first.** Books that reconcile before anything is filed.
- **Timely compliance.** Due dates tracked and met, not chased.
- **Transparency.** Plain explanations of what was done and why.
- **Confidentiality.** Financial information handled with care.

Good accounting is not paperwork completed after the fact. It is an organised, current record that tells you where the business stands, and keeps you compliant as a by-product.

OUR SCOPE OF WORK

Bookkeeping

Day-to-day accounting

GST

Income Tax

TDS

Business compliance

Financial reporting

Services at a glance

Six connected service areas. Most clients engage us across several of them, so the books, the returns and the reporting stay consistent with one another.

01



Accounting & Bookkeeping

Complete books maintained on a regular cycle, reconciled and ready for reporting or filing at any point.

Ledgers · Reconciliation · Payables & receivables

02



GST Services

Registration, periodic and annual return filing, reconciliation and support on departmental notices.

GSTR-1 · GSTR-3B · GSTR-9 · GSTR-9C

03



Income Tax Services

Return filing, tax computation and advance tax support, with assistance on income tax notices.

ITR filing · Computation · Advance tax

04



TDS Services

Deduction worked out correctly, challans and returns handled, certificates issued and reconciled.

Challans · Returns · Form 16 & 16A

05



Business Compliance

Registration support and an ongoing compliance calendar matched to your entity type.

Registrations · Calendar · Records

06



Financial Reporting

Profit & loss, balance sheet and trial balance, with a plain reading of what the figures show.

P&L · Balance sheet · Trial balance

Books that are always current

Recording, reconciling and reporting handled as one continuous process, so the accounts are dependable at any point in the year and not only at year end.

ACCOUNTING & BOOKKEEPING

- Complete bookkeeping and day-to-day accounting
- Ledger creation and maintenance
- Journal entries and adjustment entries
- Accounts payable and accounts receivable tracking
- Bank reconciliation against statements
- Monthly and quarterly accounting support
- Financial statement preparation

FINANCIAL REPORTING

- Profit & loss statement
- Balance sheet
- Trial balance
- Financial analysis of the reported figures
- Period-on-period comparison
- Reports prepared for banks, lenders or internal review

How the cycle runs

STAGE	WHAT HAPPENS	OUTPUT
Recording	Sales, purchases, expenses and payments entered against the correct heads.	Updated ledgers
Reconciliation	Bank, vendor and customer balances matched and differences investigated.	Clean balances
Review	Classification and outstanding items checked before the period is closed.	Closed period
Reporting	Statements prepared from the closed books and shared with a short explanation.	P&L, balance sheet, trial balance

GST handled end to end

From registration through periodic returns, annual filings and reconciliation, with assistance if a notice is received.

REGISTRATION & CHANGES

- GST registration and documentation
- Amendment of registration particulars
- Cancellation and related support

COMPLIANCE & NOTICES

- Input tax credit reconciliation with supplier data
- Ongoing GST compliance tracking
- Assistance in understanding and responding to notices

Returns we prepare and file

RETURN	CYCLE	PURPOSE
GSTR-1	Monthly or quarterly	Statement of outward supplies made during the period.
GSTR-3B	Monthly or quarterly	Summary return with tax liability, credit claimed and payment.
GSTR-9	Annual	Annual return consolidating the year's supplies and credits.
GSTR-9C	Annual, where applicable	Reconciliation statement, applicable to specified turnover categories.

Returns are prepared from reconciled books, so what is filed matches what the accounts show. That single habit prevents most of the mismatches that lead to notices later.

Direct tax, **correctly computed**

Income tax and TDS managed together, because the deduction records feed directly into the return and the credits claimed in it.

INCOME TAX SERVICES

- Income tax return filing
- Tax computation and working papers
- Advance tax estimation and payment assistance
- Ongoing income tax compliance
- Assistance with income tax notices
- TDS-related income tax support and credit matching

TDS SERVICES

- TDS calculation on applicable payments
- Challan preparation and payment assistance
- Quarterly TDS return filing
- Form 16 and Form 16A related support
- TDS reconciliation with books and credit statements
- TDS compliance tracking and notice assistance

Through the year

PERIOD	TYPICAL DIRECT TAX WORK
Every month	TDS worked out on payments made, deducted at the applicable rate and deposited.
Every quarter	TDS returns filed, certificates generated and deductee details verified.
During the year	Advance tax estimated from actual results to date and paid in instalments.
At year end	Computation finalised, tax credits reconciled and the income tax return filed.

Deductions, challans and credit statements are kept aligned through the year, so the credits claimed in the return match those reflected against your account.

Compliance kept on a calendar

Obligations differ by entity type and by turnover. We map what applies to your business, put it on a dated schedule and work to it.

SETTING UP

- Business registration support
- Documentation prepared and organised
- Accounting system set up from the start

KEEPING IT RUNNING

- Accounting and compliance calendar management
- Record maintenance and orderly filing
- Reminders ahead of due dates, not after them

Support by entity type

ENTITY

WHERE WE SUPPORT

Proprietorship

Books, GST and TDS where applicable, and the proprietor's income tax return.

Partnership firm

Firm accounts, partner capital and remuneration records, GST, TDS and the firm's return.

Company

Accounts maintained for statutory reporting, GST and TDS compliance, and coordination with the firm's auditor.

Most compliance problems are not disputes. They are missed dates. A calendar that someone actually owns removes the majority of them.

Why clients stay with us



Accuracy

Entries classified correctly and balances reconciled before any report or return is produced.



Timely compliance

Due dates tracked on a calendar and met, with documents requested well in advance.



Organised records

Vouchers, statements and returns kept in a consistent structure that is easy to retrieve.



Transparent communication

Clear updates on what has been filed, what is pending and what is needed from you.



Personalised support

A working knowledge of your business, so questions get answered in context.



Confidential handling

Financial information treated as private and shared only as required for the work.

Who we serve

Our work suits businesses and professionals who need reliable accounts and compliance without building an internal finance department.

Small businesses

Startups

Professionals

Traders

Service providers

Proprietorships

Partnership firms

Companies

Growing businesses

How we work

1

Understand the business

How you invoice, what you buy, how you are structured and which compliances apply.

2

Collect and organise financial data

Statements, invoices and existing records gathered and arranged into a working structure.

3

Record and reconcile transactions

Entries posted to the correct heads, then matched against bank and party balances.

4

Prepare the required reports

Profit & loss, balance sheet and trial balance produced from the closed period.

5

Complete the compliance

GST, TDS and income tax filings prepared from those books and submitted on schedule.

6

Review and communicate

A short walkthrough of the results, what changed, and anything that needs attention next.

What this gives you

Accurate records

Books you can rely on when a bank, buyer or department asks.

Clear financial performance

A readable view of income, costs and margins by period.

Administrative time saved

Follow-ups, workings and filings handled outside your day.

Compliance maintained

Filings completed on time, with a record of what was submitted.

Fewer accounting errors

Regular reconciliation catches mistakes while they are still small.

Better financial decisions

Current numbers to price, plan and invest against.

Let us take the **accounts** off your desk

Share where your books currently stand and what compliance is pending. We will tell you what is required, what it involves and how we would take it forward.

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HELPFUL TO HAVE READY

- Your most recently filed GST and income tax returns
- Bank statements for the period to be brought up to date
- Existing books, ledgers or spreadsheets, in whatever form they are in

Accounting works best when it is continuous. Whether you are setting up your books for the first time or moving an existing set to a practice that will keep them current, we would be glad to help.

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